

Concho Farmers Market Application 2010

Please fill out completely and return to:
Concho Farmers Market, Inc.
P.O. Box 478
Concho, AZ 85924

Business Name _____

Designated Voting Members: (voting privileges are outlined in the bylaws of the Concho Farmers Market, Inc.)

1. _____

2. _____

Address _____

Phone _____ Email _____

Product(s) for sale _____

Provide a description of your business for publishing in advertising, promotion, and our website:

Hold-Harmless Agreement

I acknowledge and accept liability, responsibility and control for all products that are sold by me at the Concho Farmers Market, and for all activities conducted by me in conjunction with the Concho Farmers Market. I also agree to hold the Concho Farmers Market, Inc. and the property owners of the Market site harmless and indemnify the Concho Farmers Market, Inc. and property owners of the Market site for any liability or loss which might result from my participation in the Concho Farmers Market.

signed _____ date _____

Concho Farmers Market Policies Acknowledgement

I hereby certify that I have received, read and agree to comply with the Concho Farmers Market Policies. I further certify that I agree to comply with the Arizona Department of Agriculture and all applicable federal, state, and local regulations.

signed _____ date _____

=====*Concho Farmers Market use only*=====

Approved _____ date _____

- Season pass \$75.00 (26 Saturdays for \$2.88/day)
- Season pass Hardship Clause \$90.00 (6 - \$15.00 consecutive payments)
- Half-season pass \$40.00 (any 13 Saturdays for approx. \$3.08/day)
- Daily space fee \$10.00 / Seniors \$5.00
- First-time trial vendor space \$5.00

Payment rec'd _____ Cash or Check# _____ vendor has received copy of rules _____

Please make sure all checks are made payable to: Concho Farmers Market, Inc.

Market Location:

The Market is located on the corner of highway 61 and 180A in Concho, Arizona.

Market Times:

1. The Market is held on Saturdays beginning May 8, 2010 through October 30, 2010. Hours will be from 8:00 a.m. to 12:00 p.m. May through September. October hours will be from 9:00 a.m. to 12:00 p.m.
2. Vendors will not sell before opening and will not depart before the closing of the Market.
3. All vendor spaces not occupied 15 minutes before opening may be sold to daily vendors.

Fees and Procedures:

1. Season passes are available to farmers, vendors of processed and packaged foods, food vendors, and crafters for \$75. The season pass will allow the vendor to sell for the season, which includes 26 Saturdays. Season passes will reserve and assign a space for the vendor.
2. Vendors wanting to participate in the full season pass but unable to pay the full \$75 up front may do so by participating in our **Vendor Payment Hardship Clause**. The vendor payment hardship clause will allow you to make the \$75 Season pass fee by making payments plus a 20% charge fee for a total of \$90. The schedule will be (6) \$15 dollar consecutive payments made to the acting Market Manager or to the acting Treasurer.
3. Half-season passes are available to approved vendors for \$40. The half-season pass allows vendors to sell for any 13 Saturdays in the season. However, vendors not in their reserved place 15 minutes before opening may forfeit their space for that day.
4. Available spaces are rented at a daily rate of \$10.00 to approved vendors, and \$5.00 to approved seniors.
5. Trial Vendors wishing to sell their product at the Market may participate for one Saturday at a reduced one-time rate of \$5.00. Thereafter they will be charged the regular daily rate.
6. We suggest each booth space display a sign identifying the vendor by the name and location (nearest town) of the farm/business.
7. Vehicles are not allowed to drive inside the area of the Market while open for sales. NO EXCEPTIONS.
8. Vendor vehicles not used inside the market are to park behind the Concho Assistance Center (which is located across the street and also known as the Food Bank).

Concho Farmers Market, Inc. Policies

General Policies:

1. Goods must be produced or grown by the vendor within a 100-mile radius of Concho, Arizona. The Concho Farmers Market Board of Directors gives final approval of all vendors and their products.
2. No products may be offered for sale which are used, or bought from another farmer, crafter, food vendor, store, or wholesaler and resold.
3. Vendors are responsible for being informed of and abiding by all applicable federal, state and local health regulations and licensing requirements governing the production and sale of their products. Vendors must adhere to federal guidelines when labeling their products. Product claims (organic, pesticide free, etc.) must comply with federal guidelines.
4. Vendors are asked to smoke in designated smoking areas only.
5. Vendors are responsible for the set-up, clean-up, and safe operation of their space. Booths generating garbage are responsible for trash collection and removal.
6. Pricing is at the discretion of individual vendors.
7. All vendors have a responsibility to behave in a courteous and professional manner.
8. Vendors may not sublet their space or transfer their selling privileges to others.
9. Pets are allowed at the Farmers Market at the discretion of the Board of Directors or an authorized representative.
10. Concho Farmers Market, Inc. reserves the right to prohibit anyone from selling or to prohibit any product from being sold.
11. Concho Farmers Market Board of Directors must give prior approval for the gathering of signatures on a petition or any other political activity within the Market.
12. The Concho Farmers Market, Inc. exists for the benefit of the community and vendors, and the Market encourages all vendors to help strengthen and improve the Market by volunteering.
13. Concho Farmers Market, Inc. reserves the right to make exception to these rules at its discretion.
14. Concho Farmers Market, Inc. is not responsible for any loss or damage incurred by the vendors.
15. All vendors will receive a copy of these rules when payment is received.
16. Suggestions for changes or improvements to the market should be made in writing to the Acting Market Manager or sent to: Concho Farmers Market, Inc. P.O. Box 478, Concho AZ, 85924.

Guidelines for Vendors:

These guidelines are for the five approved vendor types: Farmer, Vendor of Processed and Packaged Foods, Food Vendor, Crafter, and Youth/Youth Group Vendor.

FARMER: vendor which produces or grows agricultural products themselves.

Farmers May Sell:

1. Raw Agricultural Products: products which are grown or produced on the farm by the vendor. Includes products such as: vegetables, fruit, nuts, berries, fresh cut flowers, eggs, and honey.
2. Nursery Products: plant products which are propagated and grown by the vendor. Includes products such as: potted plants, bedding plants, annuals and perennials, and seeds.
3. Processed Non-food Agricultural Products: products which are produced from agricultural products which are grown or produced by the vendor. Includes such products as beeswax candles, milk soap, wool and natural fibers, pelts, dried flowers, herbal preparations.
4. Processed Farm Foods: food products processed by the farmer which are made from raw agricultural products produced by him or her. These products have been cooked, canned, baked, dried or preserved and must contain a majority of products grown or produced by the vendor. Includes such products as: dried vegetables, dried fruit, jerky, dairy products and cheese, jams, jellies, preserves, pickles, relishes, oils, vinegars, meat and poultry.

VENDOR OF PROCESSED AND PACKAGED FOODS: vendor sells processed food products that the vendor has cooked, canned, baked, dried or preserved. Baked goods and canned items not made from products grown or produced by the vendor are acceptable. Preference will be given to vendors who use products from participating farms and who highlight regional produce and seasonal ingredients.

FOOD VENDOR: All foods must be freshly prepared from ingredients by the vendor. Food vendors must not be part of a franchise. Details must be provided for any items not made by the vendor and may be approved on a case-by-case basis (for example: soft drinks, condiments, etc.) A limited number of food vendors will be allowed.

CRAFTER: vendor who craft with their own hands the products they offer for sale. Only handmade items are acceptable. No products produced from kits are allowable. A limited number of crafters will be allowed.

YOUTH/ YOUTH GROUPS: Special considerations apply. Contact the Concho Farmers Market, Inc. Board of Directors.